

CAMPS, SPORT & EXCURSION FUND (CSEF) POLICY

Position Held On Council:	Name:	Date:
Vice President:	Toneea Watson	16th November, 2023
Acting Principal:	Nat Mouvet	
	Date To Be Reviewed:	November, 2024



Help for non-English speakers

If you need help to understand the information in this policy please contact the Administration Office.

PURPOSE

Schools are required to use the Camps, Sports and Excursions Fund (CSEF) payment for expenses relating to Camps, Sport and/or Excursions for the benefit of the eligible student.

Some common examples of school-organized programs for which the CSEF payment may be used include:

- School camps/trips
- Swimming and other school-organized sporting programs.
- Outdoor education programs.
- Excursions/incursions

The CSEF payment cannot be used towards voluntary school charges, nor towards books, stationery, school uniforms, before/after school care, music lessons or other optional items.

Parents and Guardians who hold a valid means-tested Concession Card or are a temporary foster parent, may be eligible for CSEF. This allowance is paid to the School to use towards expenses relating to camps, excursions or sporting activities for the benefit of your student(s).

The total CSEF amount per student will be allocated in consultation with Parents/Guardians.

Students Changing Schools

If the student transfers to another Victorian School, the default position is that the value of any unspent portion of the CSEF should follow to the student's new School, so that the student has access to the full value of the payment.

However, if the unspent portion is of a minimal amount, the schools may agree that the funds are not transferred as long as the new School commits to provide the student with assistance to the value of the unspent amount.

Students Leaving the School System

If the student leaves the Victorian School system, the CSEF payment will remain with the School and may be used towards the expenses for other family siblings, or school-incurred costs associated with operating camps, sports or excursion activities for students.

Remaining Funds

Any remaining portion of the CSEF not expended by the end of the school year may be carried forward by the school towards the following year's camps, sports and excursions expenses for the eligible child.

REVIEW CYCLE

This policy will be reviewed as part of the school's annual review cycle.